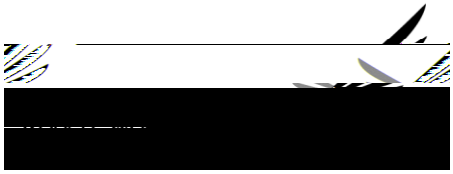
Extension of Award Guidelines



In the course of your work, it is possible that you will encounter unexpected delays. You may request an extension of your award if your project will not be completed by the current end date and/or if there

_____ or your National Program Office if your project is funded under a Robert Wood Johnson Foundation national program.

Reference your award ID in your response.

Your response need not be lengthy.

Clear, concise answers will suffice.

1. What end date are you requesting?
2. What caused the change in program/project timeline?
3. What scope of work will occur during the extension period?
4. Is this new work or work originally planned under the grant?
5. What will be the new timeline, benchmarks and/or deliverables?
6. If approved, how will you keep us informed that the new timeline is being met?